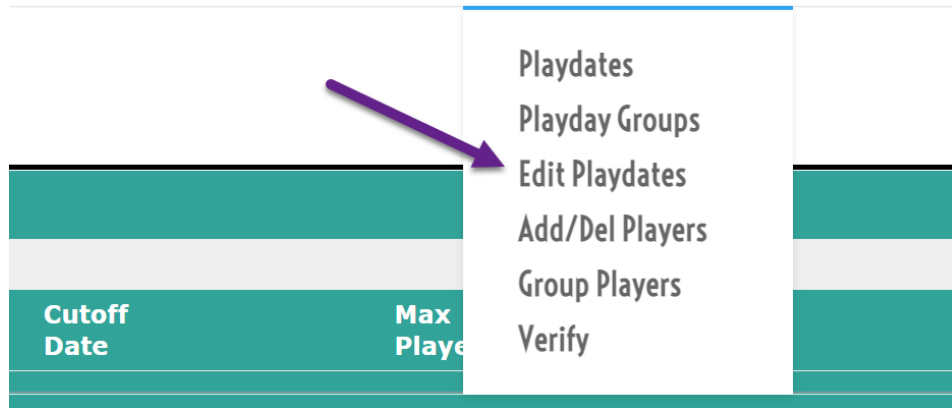


# Creating a Playdate

1. Select **Edit Playdates** from the Playdates main menu item

Home My Leagues Member **Playdates** Results Events Carr



2. Enter or select the data for each field in the top Playdate entry box.

A screenshot of the 'Manage Playdates' form. The form has a teal header with 'Date: (or partial date) 2022-04-18' and a search button. Below the header is a table with columns: Date, Time, Cutoff Date, Max Players, Where, and Game Comment. The first row has fields for '2022-04-18', '9:00 am', '2022-04-18', '32', 'Please Select', and 'Please Select'. A purple arrow points to the 'Date' field (callout 2), another to the 'Time' field, and a third to the 'Add' button (callout 3). The second row has fields for '2022-04-20', '8:30 am', '2022-04-10', '52', 'Ridge', and '123rep'.

**Date:** Date of the Playdate

**Time:** Playdate Start Time

**Cutoff**

**Date:** The date after which players can no longer add or remove themselves from a playdate.

**Max**

**Players** Maximum Number of players that can participate

**Where:** The course on which play will take place.

**Game:** Which game will be played.

**Comment:** Extra information about the Playdate or Game (optional)

**?** : Click to get the information about the selected game.

**+** : Add Playdate button

3. When ready click the Blue Plus sign to add the new Playdate

Once a playdate has been created its field can be changed. The changes are automatically saved.